



Regular Board Meeting

Minutes

September 12, 2024

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Torlakson, Lopez-Garcia, Hudson
Board Member Absent: Torres, Garcia
Staff Present: Chalifoux, Villa
Audience Present: 6

2. Pledge of Allegiance;

The Pledge of Allegiance was led by Director Hudson.

3. Approval of Agenda:

Motion: Approve the Agenda.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: Torres, Garcia **Abstentions:** None

4. Consent Calendar:

Motion: Move to approve the Consent Calendar as presented.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: Torres, Garcia **Abstentions:** None

5. Presentations/Introductions:

The Board presented Neal Hoellwarth with an Outstanding Service award.

6. General Manager's Report:

The General Manager gave brief reports on the following topics:

1. Clearland Property – need to schedule a Special Meeting to approve new agreement
2. Ambrose Park – \$100k for designs and permits; will have itemized quote for project at next meeting
3. Lynbrook Park – adding new sprinkler system and making lawn improvements in November
4. Auditorium – replacing ceiling tile, removing non-functioning A/C units, and repairing lights; auditorium will be closed between November 18th thru December 2nd for floor maintenance
5. Tradewinds Park – discussion of converting Tradewinds Park into a dog park was had in August 2018; she will continue to review the environmental and fiscal impact if requested by the Board
6. Recreation Programs/Events – Aquatic Center now closed for the 2024 season; 30% increase in revenue from last fiscal year; many youth, adult and senior classes currently available

The Board requested the general manager get more information on converting Tradewinds Park into a dog park.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Robin Crawford shared that they will be hosting a Donuts and Democracy event on Saturday from 2:30pm-4:00pm.

9. **Board Matters:**

- a. **Consider Authorizing the General Manager to Revise Current Contract with Fechter & Company to increase Auditing Services for FY24/25.** Mrs. Chalifoux stated that there has been an increase in current auditor's fee. After speaking with other District's and doing some research, the current auditor's were still the most reasonable.

Motion: Move to authorize the general manager to revise current contract with Fechter & Company to increase auditing services for FY23/24.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Hudson **Noes:** None

Absent: Garcia, Torres **Abstentions:** None

- b. **Consider Approving the Final FY 2023-2024 Operating Budget.** Mrs. Villa provided an overview of the final FY 23-24 budget. She explained all the accounts that had significant changes. There were a few questions from the Board.

Motion: Move to approve the final FY 2023-2024 operating budget.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Hudson **Noes:** None

Absent: Garcia, Torres **Abstentions:** None

10. **Public Hearing:**

None

11. **Closed Session**

None

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Lopez-Garcia is proud of the District and its accomplishments. Director Torlakson thanked the Garden Club for attending the meeting. Director Hudson mentioned that the community has requested more seating at Lynbrook Park and asked the general manager what the process would be to get a quote. Mrs. Chalifoux suggested moving the extra tables received for the Lion's Den to Lynbrook Park.

13. **Closing Ceremonies:**

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Torlakson, Lopez-Garcia, Hudson **Noes:** None

Absent: Torres, Garcia **Abstentions:** None

Approved by the Board of Directors on _____

Signature of Board Member