

**Ambrose Recreation & Park District**  
**EXPENSES**  
**2023-2024**  
**Preliminary Budget**

	<b>2022-2023</b>	<b>2023-2024</b>
	<b><u>Budget</u></b>	<b><u>Budget</u></b>
<b><u>GENERAL FUND</u></b>		
<b>Wages &amp; Benefits</b>		
General Manager	\$90,000.00	\$90,000.00
Senior Accountant	\$85,000.00	\$85,000.00
Administrative Assistant	\$53,500.00	\$53,500.00
Recreation Coordinator	\$40,000.00	\$40,000.00
Part-Time Office Assistant	\$0.00	\$0.00
Part-Time Custodians	\$55,000.00	\$50,000.00
Board of Directors	\$6,500.00	\$6,500.00
Weekend Custodians	\$5,000.00	\$5,000.00
Overtime Wages	\$200.00	\$200.00
Medical Insurance	\$50,000.00	\$50,000.00
G.M.'s Medical	\$12,000.00	\$12,000.00
Workers' Comp	\$24,000.00	\$24,000.00
Retirement	\$3,000.00	\$3,000.00
G.M.'s Vehicle Allowance	\$2,400.00	\$2,400.00
Phone Allowance	\$600.00	\$600.00
FICA/SUI/Payroll taxes	<u>\$32,000.00</u>	<u>\$32,000.00</u>
	\$459,200.00	\$454,200.00
 <b>Administrative Expenses</b>		
Liability Insurance	\$78,300.00	\$78,300.00
Payroll Fees	\$4,000.00	\$3,500.00
Professional Services	\$15,000.00	\$15,000.00
Attorney Fees	\$10,000.00	\$10,000.00
Phones/Internet	\$7,500.00	\$7,500.00
Office Supplies	\$5,000.00	\$5,000.00
Debt Service (copier leases)	\$3,500.00	\$3,500.00
Subscriptions/Dues	\$8,600.00	\$8,700.00
Conferences (Board & GM)	\$0.00	\$0.00
Vehicle fuel	\$600.00	\$600.00
Publicity	\$800.00	\$800.00
Alarms/Repairs	\$1,100.00	\$1,300.00
Fingerprinting	\$200.00	\$200.00
Government fees/charges	\$3,000.00	\$3,500.00
Election	\$0.00	\$0.00
Uniforms	\$500.00	\$500.00
Credit/Debit Card Fees	\$4,000.00	\$4,000.00



\$16,904.00 \$16,904.00

Center Building

Tools	\$250.00	\$300.00
Equipment Repairs	\$250.00	\$300.00
PG&E	\$20,000.00	\$30,000.00 *gas rate increase
Building Repairs	\$3,500.00	\$3,500.00
Janitorial Supplies	\$6,000.00	\$6,000.00
Supplies	\$600.00	\$800.00
Maintenance	\$6,000.00	\$7,000.00
Equipment Rentals	\$2,000.00	\$2,000.00
Water	\$6,500.00	\$6,500.00
Pest Control	\$2,800.00	\$2,800.00
Weight Room Equipment	\$2,000.00	\$2,000.00
Dumpsters	\$10,000.00	\$10,000.00
Equipment/Furnishings	\$1,500.00	\$1,500.00
Miscellaneous Expenses	<u>\$100.00</u>	<u>\$100.00</u>
	\$61,500.00	\$72,800.00

**Shared Park Expenses - Assess.**

Tools	\$2,000.00	\$2,000.00
Equipment Repairs/Maint.	\$1,000.00	\$2,000.00
Dumpsters	\$25,000.00	\$25,000.00
Supplies	\$4,000.00	\$4,500.00
Vehicle Repairs	\$6,000.00	\$6,000.00
Vehicles (fuel)	\$8,000.00	\$9,000.00
Equipment Rentals	\$200.00	\$200.00
Consultant Fees	\$6,000.00	\$6,000.00
Equipment	\$3,000.00	\$3,000.00
Miscellaneous Exp.	<u>\$50.00</u>	<u>\$50.00</u>
	\$55,250.00	\$57,750.00

**TOTAL ASSESS. EXP. \$371,448.00 \$366,248.00**

**Neighborhood Park Expenses - Cty Assess.**

Lynbrook Park	\$37,583.00	\$37,583.00
Hickory Meadows Park	\$4,143.00	\$4,143.00
Viewpoint Park	\$2,240.00	\$2,240.00
Boeger Park	\$4,550.00	\$4,550.00
Tradewinds Park	<u>\$2,912.00</u>	<u>\$2,912.00</u>
	\$51,428.00	\$51,428.00

**Neighborhood Park Expenses - Gen Fund**

County Parks Wages/Taxes	\$6,300.00	\$6,300.00
Lynbrook Park	\$0.00	\$0.00
Hickory Meadows Park	\$5,000.00	\$5,000.00
Viewpoint Park	\$2,700.00	\$2,000.00
Boeger Park	\$7,000.00	\$6,000.00



YDLC Supplies	<u>\$900.00</u>	<u>\$900.00</u>
	\$3,200.00	\$3,200.00

<b>Total Teen Center General Funds Exp.</b>	<b>\$83,100.00</b>	<b>\$83,100.00</b>
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**Koshland Grant - Youth Services Expenses**

Leadership Mentoring/Tutoring	\$1,000.00	\$0.00
Community Service Program	\$1,000.00	\$0.00
Transportation/Excursions	\$1,000.00	\$0.00
Healthy Snacks Program	\$1,000.00	\$0.00
Recreation Activities	\$1,000.00	\$0.00
Multimedia Workshops	\$1,500.00	\$0.00
Cooking Program	\$1,500.00	\$0.00
Photography Workshops	\$1,000.00	\$0.00
Program Supplies	\$1,000.00	\$0.00
Special Events	<u>\$1,500.00</u>	<u>\$0.00</u>

<b>Total Youth Services Grant Expenses</b>	<b>\$11,500.00</b>	<b>\$0.00</b>
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**San Francisco Foundation Grant- Bay Point Youth Academy Wages & Benefits**

Project Coordinator	\$30,000.00	\$0.00
Program Supervisor Stipend	\$10,000.00	\$0.00
Payroll Taxes	\$5,000.00	\$0.00
Medical Benefits	<u>\$0.00</u>	<u>\$0.00</u>
	\$45,000.00	\$0.00

**Program Expenses**

Food/Snacks	\$5,000.00	\$0.00
Classes	\$2,000.00	\$0.00
Transporation	\$5,000.00	\$0.00
Exposure/CommService	\$2,000.00	\$0.00
Mileage	\$2,000.00	\$0.00
Program Supplies	\$5,000.00	\$0.00
Computer Supplies	\$1,000.00	\$0.00
Special Events/Field Trips	\$6,000.00	\$0.00
Youth Employment Stipends	<u>\$2,000.00</u>	<u>\$0.00</u>
	\$30,000.00	\$0.00

<b>Total SF Foundation Grant Expenses</b>	<b>\$75,000.00</b>	<b>\$0.00</b>
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<b>Koshland Fellows Discretionary Funds</b>	<u>\$0.00</u>	<u>\$0.00</u>
	<b>\$0.00</b>	<b>\$0.00</b>

**Recreation Grants**

Teen Outdoor Ed Grant	\$2,000.00	\$0.00
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LMCHD Grant	\$5,051.00	\$0.00
Kaiser Grant	\$453.00	\$0.00
Keller-Aquatics	\$10,000.00	\$0.00
Keller-Holiday Celebrations	\$5,000.00	\$0.00
Keller-Senior Activities	<u>\$5,000.00</u>	<u>\$0.00</u>
	<b>\$27,504.00</b>	<b>\$0.00</b>
<b>TOTAL GRANTS, ETC.</b>	<b>\$197,104.00</b>	<b>\$83,100.00</b>
<b><u>CAPITAL PROJECTS/EXPENSES</u></b>		
General Fund Capital	\$235,622.00	\$309,359.00
CDBG Match (Carpet Replacement)	\$0.00	\$15,660.00
Property Loss/Repair Claims	\$48,200.00	\$0.00
Park Dedication Impact Fees	\$354,700.00	\$0.00
Ambrose Park Irrigation Project	\$104,750.00	\$0.00
Lynbrook Project	\$0.00	\$0.00
Per Capita Grant	\$0.00	\$0.00
General Fund	\$0.00	\$0.00
Anuta Project (Prop 68 Grant)	<u>\$269,944.00</u>	<u>\$0.00</u>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,013,216.00</b>	<b>\$325,019.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$2,449,473.00</b>	<b>\$1,637,672.00</b>